



2025 ANNUAL COMMUNITY GRANT APPLICATION PROCESS

To be considered for a Rotary Club of San Leandro (RCSL) Community Grant, please submit the grant application by email to slrotarygrants@gmail.com no later than **5:00 p.m. on March 26, 2025**. If submitted after the deadline, your application will be considered **only** if there are remaining funds for the 2025 grant-making year.

2025 Grant Priority Areas:

- San Leandro-based organizations, the majority (51%) of clients served are San Leandro residents. Any exceptions to this will be reviewed on a case-by-case basis and presented to the Board with sufficient rationale if awards will be made/proposed.
- Focused on programs/activities with the most benefit to individuals, no “cosmetic” capital projects (painting, flooring, etc.)
- Focus populations: Children and families, seniors, “At-Risk” individuals
- Grants tend to range from \$500 - \$5,000. Priority will be given to organizations with limited operating budgets. Because funding is limited, partial funding may be awarded.

If awarded a grant, the following *may* be required:

- Authorization for The Rotary Club of San Leandro to draft a press release and mention your organization as a community partner.
- Recognition of funding by the Rotary Club of San Leandro on your organization’s website and social media channels.
- Participation in a Rotary club meeting to receive the grant award and speak briefly to members about your organization and how the award will support the San Leandro community.

Please email your application to slrotarygrants@gmail.com. If you have any questions regarding the grant, please email this address. The Rotary Club of San Leandro will inform you of the status of your grant request by mid-April.

SAN LEANDRO ROTARY GRANT APPLICATION

Please submit the following information as *one PDF* document by **March 26, 2025** at 5 PM.

Please note character limits for some sections. **Narrative beyond the character limit will not be considered as part of your application.** Please include the following information in your request:

Name of Organization:

Street Address:

City, State, Zip:

Project Title:

Contact Name:

Contact Phone:

Contact Email:

Tax-Exempt ID:

1. Organization's Vision, Mission, and/or Purpose (**limit 150 words**)
2. Project or New Program Service Area - outline where the majority of clients reside and/or which communities will be impacted as a result of funding: (**limit 250 words**)
3. Total number of people to be served by this grant:
4. Grant Request Summary (**limit 750 words**):
5. Amount requested and detailed budget of the proposed project or new program:
6. How will you know your program has been successful? How will you evaluate success? (**limit 500 words**)
7. Are there opportunities for members of the Rotary Club of San Leandro to volunteer with your project and/or organization? If so, what are they, and who is the contact person? (**limit 250 words**)
8. Organizational Documents - **Required attachments**
 - a) Your organization's latest financial statements
 - b) List of officers and directors of the organization and their affiliations

If you received a grant from the Rotary Club of San Leandro within the last 4 years:

- Please describe how the funding made an impact on your organization (**limit 500 words**)
- Please share a success story related to this funding (**limit 500 words**)

THANK YOU for applying for a grant from the Rotary Club of San Leandro.